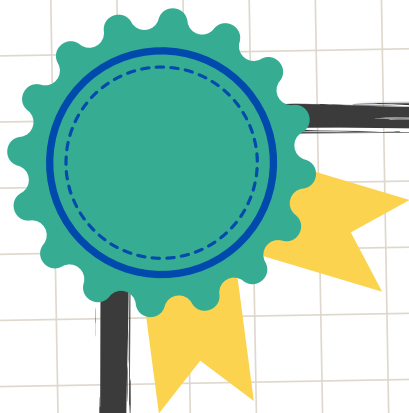
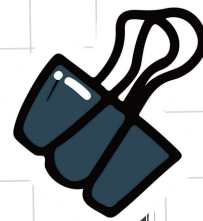




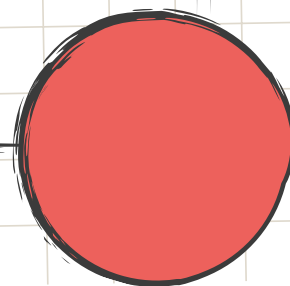
Utah
PTA[®]

everychild.one voice.

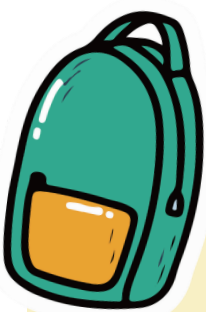


PTA AWARDS

2024-2025 INFORMATION GUIDE



USE THIS INFORMATION GUIDE AS A REFERENCE
TOOL FOR THE NEW AWARDS PROCESS



**MARCH
1ST**

**STATE AWARD
SUBMISSION DEADLINE**

**More
Info:**



awards@utahpta.org



www.utahpta.org/awards



AWARD CATEGORIES

School Administrator Award

Award for an outstanding principal or assistant principal in your school. The administrator should be a good communicator, student-oriented, supportive of teachers and parents and care about the entire school community.

Advocacy Award

Award for local PTA/PTSA or individual, for excellence in their efforts to support and speak on behalf of children and youth.

Development Award

Award for local PTA/PTSA for program and leadership development. Can often be specific to a newly developed PTA/PTSA or the beginnings of implementing a new program.

Elementary Educator Award

Award for an outstanding educator in your elementary school who goes beyond the normal expectations of teaching to make learning fun, beneficial and challenging.

Engagement Award

Award for local PTA for efforts to involve business partners, community, families, faculty, etc. in school activities.

Spirit of Inclusivity Award

Award for local PTA/PTSA or individual who has organized an event or activity using the PTA national standards for family & school partnerships.

Secondary Educator Award

Award for an outstanding educator in your secondary school who goes beyond the normal expectations of teaching to make learning fun, beneficial and challenging.

Spirit of PTA Award

Award for an individual PTA/PTSA member volunteer who gives consistent and outstanding service through their role in PTA/PTSA. This award recognizes an individual who has given continual service over a long period of time.

Support Staff Award

Award for outstanding support staff is for a non-teaching school employee who is supportive of the learning environment, interacts positively with students, and performs their role with care and commitment. This includes secretaries, lunchroom workers, aides, custodians, bus drivers, counselors, etc.

Volunteer Award

Award for an outstanding parent or community member who volunteers within the school and supports PTA/PTSA programs.

All nominees MUST be a member of their nominating PTA

GENERAL GUIDELINES

As a local PTA

- Meet as a board early in the year to discuss award candidates and programs.
- Plan ahead to get letters of recommendation, pictures and supplemental materials for each award you will be writing.
- Find someone willing to write your awards. An award writer does not have to be on the PTA board. They can be a willing parent, community member, or volunteer who may not be directly involved with the every day efforts of PTA but still wants to make a difference.

Award submission process

- Each school in the state can submit one award per category to their corresponding council.
- Each council can submit as many awards to their corresponding region that are complete and meet all the requirements.
- Each region can submit one award per category to the state level. Regions with an associate director can submit two awards per category to state.
- Award judging and/or review is expected at the region level if there is an abundance of award submissions and to ensure that awards submitted to state are complete.

Local



Each school can submit one award per category to council

Awards should be completed online by the end of January

Council



Council approves and advances all qualifying awards to region

Awards should be evaluated and advanced to region by mid February

Region



Region advances qualifying awards to state, with judging if necessary

Awards need to be judged and advanced to state by March 1

AWARD REQUIREMENTS

Awards are getting a mini makeover. Here are the new requirements for all 10 award categories.

Impact Statement

An impact statement is a brief statement that describes the significance of a project, informs stakeholders and provides justification for recognition. It is clear and concise, simple and specific and explains the benefit of a project or effort of an individual.

Photo of Nominee

Individual photograph of the award nominee. If more than one individual is nominated for an award, only the individuals nominated should be in the photo and they need to be identified.

The photo of the nominee(s) needs to be included as part of the supplemental materials.

Constituent Recommendation

A letter of recommendation will be required for all awards. This letter needs to support the impact statement. The constituent recommendation can be written by any trusted adult who has a good understanding of the PTA mission and the individual or project being nominated for an award.

Supplemental Materials

Supplemental materials will be limited to two pages per award. These pages give the award writer the opportunity to be creative and highlight the nominee/project with photos, links to newspaper articles or websites, data supporting the impact statement, etc.

AWARD WRITING 101

Writing awards can feel overwhelming. The following information is intended to help the process be less daunting.

Plan ahead and act early

Meet with your PTA/PTSA to come up with a plan. Determine who you will nominate (brainstorming activities help), who will write the awards and who will help gather materials for each award. Reach out to teachers, parents and the community.

Set a Goal

Set a goal to write at least one award for your school

Follow the guidelines

The award guidelines have changed. Make sure everyone on the awards team knows the new requirements.

Writing the award - impact statement

The impact statement is the main key to a successful award submission. A well written impact statement is not an essay and should speak directly to the person or project being nominated.

An impact statement should include:

- **A clear description of the person, project or initiative.**
- **A statement of action.**
- **An explanation of impact.**
 - **What individuals benefitted and in what ways was that benefit measured?**
- **A comprehensive list of the people involved in the project, if applicable.**

Writing the award - constituent recommendation

The letter of recommendation can be written by any adult with first hand knowledge of the award nominee or projects impact. Preferably, the letter is written on letterhead, is kept brief and concise, and has a signature. The letter of recommendation will need to be digitized so that it can be uploaded online.

Writing the award - supplemental materials

Each award submission allows for two pieces of supplemental materials to support the nominee. Make sure that these materials are high quality and be creative to utilize your space. Use your supplementary materials to help illustrate visually the theme of the award. Plan ahead to ensure that your materials are digitized.

SUPPLEMENTAL PAGE EXAMPLE



MEET OUR NEW PRINCIPAL

Abe Yospe

Hello Mustangs!

My name is Abe Yospe, but you will be calling me "Mr. Yospe" (pronounced Yos-pee). I am so incredibly excited to be the principal at Foothills Elementary. My motto is "Be awesome for kids!" In every decision I make and in everything I do, I want to be awesome for kids. I expect the teachers and school staff to also be awesome for kids.

MEET OUR NEW PRINCIPAL

Abe Yospe

One of my highest priorities is making school a place that kids love to be. I want our students to be sad when there's a snow day. I try my best to create an atmosphere of inclusiveness and joy. I greatly value making learning fun in classrooms and lessons with high student engagement. I also value creativity and integrating the arts into the curriculum. I'd like Foothills to be known as the most fun school in Jordan School District.

MEET OUR NEW PRINCIPAL

Abe Yospe

I love to be out and about in the school. I am rarely, if ever, in my office. I am normally visiting classrooms, eating lunch with the students, playing basketball with the students at recess, or going to PE. I feel that it is important that the students know their principal and feel he or she is someone that they can trust and go to if they have a problem. Making connections with students is the best part of my job.

ABE YOSPE
OUTSTANDING SCHOOL ADMINISTRATOR

Jordandistrict • Follow

Jordandistrict Supercast Episode 217: The Tall Tale of Goats Hidden in the Basement at Foothills Elementary

It is a mystery for students at Foothills Elementary School. How did goats get into the basement of the building where Principal Abe Yospe says they now live?

On this episode of the Supercast, we head to Foothills for the school's annual Halloween parade, where we track down a student in a creative homemade costume and Principal Yospe to ask the probing question, are goats really living in the basement, or is it a tall (goat's) tale? Join us as we try to solve the mighty mystery.



Red Ribbon Week

Trailside Elementary

January 22-26, 2024

FEELINGS WHEEL

5 THINGS TO DO WHEN YOU ARE FEELING STRESSED OUT

1. Take a deep breath and let it out slowly
2. Count to ten
3. Talk to a friend about your feelings
4. Go for a walk
5. Listen to music that helps lift your mood.

FAMILY UNPLUGGED NIGHT ACTIVITIES

OUTDOORS

- Take a hike through the mountains.
- Go for a bike ride or a run.
- Go camping.
- Plant a tree and take care of it every day.
- Go to a farmer's market.
- Go to a playground.
- Go to a zoo.
- Go to a museum.
- Go to a concert.
- Have a picnic.
- Have a BBQ and play games.
- Go to a sporting event.

INDOORS

- Have a board game night.
- Check out books from the library.
- Watch a movie.
- Go roller or ice skating.
- Practice a new recipe.
- Take a flower class together.
- Make something from scratch.
- Have a craft night.
- Read a book to your child.
- Watch your favorite television show.
- Play board games.
- Play musical instruments.
- Write your own story.
- Write your letter to Santa Claus.
- Go to a dance class.
- Have a tea party.

Red Ribbon Week

JAN 22-26 IS RED RIBBON WEEK!

AT SCHOOL, STUDENTS WILL BE PARTICIPATING IN ACTIVITIES AND DISCUSSIONS THAT HIGHLIGHT THE IMPORTANCE OF STAYING DRUG FREE. BECAUSE DRUG PREVENTION TAKES PLACE IN EVERY DOMAIN OF A CHILD'S LIFE, WE ARE FOCUSING ON 4 CATEGORIES THAT CONNECT YOUTH TO PROSOCIAL ACTIVITIES AND BUILD AGE-APPROPRIATE SKILLS.

THESE 4 DOMAINS ARE:

- 1) FAMILY BONDING
- 2) COMMUNITY CONNECTION
- 3) HEALTHY RELATIONSHIPS
- 4) PERSONAL DEVELOPMENT AND RESILIENCE

LEARNING POSITIVE, HEALTHY BEHAVIORS IN THESE AREAS HAVE BEEN PROVEN TO BE MOST EFFECTIVE IN SUBSTANCE PREVENTION.

SAVE THE DATES FOR THE FOLLOWING:

TUESDAY, JAN 23 JOIN TRAILSIDE FAMILIES IN INCREASING FAMILY BONDING BY ATTENDING CLASSIC SKATE NIGHT. FREE FOR FAMILIES FROM 4:30-9:30 PM

FRIDAY, JAN 26 HELP YOUR 4-6TH GRADERS FOSTER HEALTHIER PEER RELATIONSHIPS BY ATTENDING THE GLOW DANCE PARTY. AT THE SCHOOL FROM 2:30-3:30 PM

WWW.REALLYGREATSITE.COM

Thank you for all you do. It really helps remind us all love you so very much. Thank you.

Thank you for helping so much help keeping our school safe and healthy. Thank you for helping the community better for safety.

Thank you for helping my brother when he had brain surgery.

Thank you.

to the hospital I like how you help people.

Red Ribbon Week

MONDAY: PLEASE HELP TO AVOID DRUGS BY ATTENDING CLASSIC SKATE NIGHT AT THE GYM FROM 4:30-9:30 PM

TUESDAY: PLEASE HELP TO AVOID DRUGS BY ATTENDING CLASSIC SKATE NIGHT AT THE GYM FROM 4:30-9:30 PM

WEDNESDAY: PLEASE HELP TO AVOID DRUGS BY ATTENDING CLASSIC SKATE NIGHT AT THE GYM FROM 4:30-9:30 PM

THURSDAY: PLEASE HELP TO AVOID DRUGS BY ATTENDING CLASSIC SKATE NIGHT AT THE GYM FROM 4:30-9:30 PM

FRIDAY: PLEASE HELP TO AVOID DRUGS BY ATTENDING CLASSIC SKATE NIGHT AT THE GYM FROM 4:30-9:30 PM

JUDGING AND RECOGNITION

What happens to awards after March 1st?

All awards submitted to state by March 1 are reviewed by the state awards specialist to make sure that they are complete.

Incomplete awards are disqualified from judging.

Awards are judged by members of the Utah PTA Board of Directors using a scoring rubric. The 3 highest scoring awards in every category are identified as the winners for the year.

Region directors who have award winners are notified the last week of March.

Award writers and winners are notified April 1st. Winners are posted on the PTA website.

Region directors and awards specialists determine how to recognize state award winners at the local/council/region level.

Utah PTA recognizes award winners with an awards breakfast during the Utah PTA Convention in May